# Clubs and societies purchase order form

This form is for requesting HISA use your funds in order to purchase something for your club/society, this must be within reason and purview of your club/society, or be for a social event for the club/society.

|  |  |
| --- | --- |
| Club/society |  |
| Requestee |  |
| Club/society committee position |  |
| Student ID |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Event / Equipment | How does this benefit your club/society? | Link to purchase (where applicable) | Amount |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  | Total |  |

|  |  |
| --- | --- |
| Activities team approver signature |  |
| HISA CEO approval signature |  |